

David H. Koch (DHK) and Alexandra Cohen Hospital Protocol for Medical Student Involvement (Effective July 1st, 2026)

- 1. Logistics:** It is a course requirement that students “demonstrate acceptable operating room etiquette, including proper self-introduction to OR team, appropriate dress, and respectful demeanor” to all members of the perioperative team.
 - Students must have their IDs clearly visible (above the waist) at all times.
 - All students are to use the tunnel system to cross from WCMC to DHK or Cohen for participation and return via the tunnels to WCMC. NYP and WCMC prohibit wearing burgundy scrubs outside. Violations of this prohibition will be treated as a breach of professionalism.
 - Clerkship students, upon receiving their assignment to a case at DHK, must send a (single) email from their official WCM account to the following staff to ensure perioperative teams are prepared for their arrival. This email must contain their name, OR assignment, date of participation (typically the next day). The email must be sent before 11:59PM the day before the assignment.
 - Failure to adhere to the email communication may be considered a breach of professionalism with academic consequences, but cannot compromise the ability for the student to participate clinically.

Name and Role	Email
Jennifer Elrose (Chief PA, Surgery)	kzp9008@nyp.org
Nicole Perez (PA Supervisor, DHK Center)	nid9059@nyp.org
Felicia Rubertone (PA Supervisor, DHK Center)	fer9016@nyp.org
June Chan (Assistant Dean, Clinical Curriculum)	juc9063@med.cornell.edu

2. Clinical Participation:

- Clerkship and subinternship (“sub-I”) students are permitted to scrub into and participate in OR cases for Obstetrics-Gynecology, General Surgery and NICU.
- All student activities must be under the direct supervision of the appropriately-credentialed WCM faculty of record for the procedure, or a NYP graduate staff member or advanced practice provider performing under faculty oversight.
- Students are expected to participate in tasks that align with their learning objectives. Students are not credentialed to function as independent first assistants. Students may occasionally be directed by their supervising faculty to assist in isolated procedural tasks that may overlap with the responsibilities of a first assist to facilitate patient care and safety if a credentialed first assist is unavailable.

3. **Burgundy Scrubs Access:** All students must obtain burgundy scrubs from the medical college scrubs vaults in F-206 using their assigned key cards as per the Scrubs policy. All burgundy scrubs must be returned to the soiled bins in F-206; under no circumstances should they be left anywhere in DHK or Cohen.

4. **Locker Availability:** All students should use their designated lockers in the medical college for personal belongings. Lockers will not be available at DHK or Cohen for student use; please do not bring personal items with you that would require storage space. Leaving personal belongings unattended in DHK or Cohen is prohibited and will be treated as a breach of professionalism.

5. **Security/Building Access:** All clerkship students will receive DHK and Cohen access in January via their student ID cards. For any access issues, please contact Shamika Jackson (shj3002@med.cornell.edu).